

Meeting Date	15 May 2013
Report Title	Cabinet Membership for 2013/14
Portfolio Holder	Leader
SMT Lead	Director of Corporate Services
Lead Officer	Democratic and Electoral Services Manager
Key Decision	No
Classification	Open

Recommendation	1. This is presented for information. The Council is asked to note the Leader's arrangements for the Cabinet.
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1 Purpose of Report and Executive Summary

- 1.1 This report asks the Council to note the Leader's arrangements for the operation of the Cabinet for the ensuing municipal year.

2 Background

- 2.1 Under the Strong Leader Model, the Leader is elected for a four year term of office and can decide arrangements in terms of designating the Deputy Leader, the Cabinet Members and their portfolio arrangements, including their terms of reference.
- 2.2 Whilst this is within the Leader's gift, it was agreed that the Council would be notified.
- 2.3 The Leader has advised that the Cabinet Portfolios for 2013/14 are as follows:
- Leader – Cllr Andrew Bowles
 - Deputy Leader and Planning – Cllr Gerry Lewin
 - Finance – Cllr Duncan Dewar-Whalley
 - Performance – Cllr Ted Wilcox
 - Localism – Cllr Mike Whiting
 - Regeneration – Cllr Mike Cosgrove
 - Housing – Cllr John Wright
 - Environmental & Rural Affairs – Cllr David Simmons
 - Community Safety and Health – Cllr Ken Pugh

3 Proposal

- 3.1 The Council is asked to note the Leader's arrangements for the Cabinet.

4 Alternative Options

4.1 None available - this is presented for information. The Leader may wish to change arrangements at any time.

5 Consultation Undertaken or Proposed

5.1 Not applicable.

6 Implications

Issue	Implications
Corporate Plan	Open for Business
Financial, Resource and Property	The cost of providing support to the Cabinet will be met within existing budgets.
Legal and Statutory	The Constitution provides that: The Leader will determine the size of the Cabinet and appoint between two and nine Members of the Council to the Cabinet. The Leader will allocate areas of responsibility i.e. Portfolios to them and be able to remove them from the Cabinet at any time. The Leader will determine the scheme of delegation for the discharge of the Executive functions of the Council and report to the Council all appointments and changes to the Cabinet.
Crime and Disorder	None identified at this stage.
Risk Management and Health and Safety	None identified at this stage.
Equality and Diversity	None identified at this stage.
Sustainability	None identified at this stage.

7 Appendices

7.1 The following documents are to be published with this report and form part of the report

- Appendix I: Terms of Reference

8 Background Papers

None

Terms of Reference of the Cabinet and individual Portfolio holders

3.3 RESPONSIBILITY FOR EXECUTIVE FUNCTIONS

The Cabinet takes all the major decisions which need to be made by the Council's Executive. Decisions are also delegated to individual Cabinet Members and Officers in accordance with the Leader's Scheme of Delegation as set out in Part 3.

The Cabinet comprises of up to 10 members who are each responsible for a portfolio. Cabinet may make decisions collectively, or can exercise delegated powers individually in accordance with Article 7, the Executive Procedure Rules and the scheme of delegation.

Who is responsible?	Membership	Functions	Onward limits on delegations
The Cabinet	The Leader and up to 9 members	<ol style="list-style-type: none"> 1. To lead the formulation of the policy framework and preparation of the budget, including the setting of fees and charges. 2. To take in year decisions on resources and priorities to deliver and implement the budget and policies decided by the Council. 3. To consider and make recommendations to the Council on the political and supporting staffing structure needed to meet the Council's objectives and Government requirements. 4. To lead the community planning process with input from scrutiny, area forums and other persons as appropriate. 5. To make decisions which involve a recommendation to Council (including budget and policy proposals). 6. To take Key Decisions. 7. To monitor progress on key tasks. 8. To receive and respond to reports from Policy Overview and Scrutiny Committees; the Monitoring Officer; the Chief Finance Officer; the Audit Commission; the Performance Board or recommendations from 	

Who is responsible?	Membership	Functions	Onward limits on delegations
		<p>Council.</p> <p>9. To consider reports from Officers which have been agreed by Directors and identified as an item to be considered by the Cabinet.</p> <p>10. To consider annual reports from the Audit Committee.</p> <p>11. To agree Supplementary Planning Documents following recommendations from the Local Development Framework Panel.</p> <p>12. To make appointments to, and the payment of grants to, outside bodies within its remit;</p>	
Individual Cabinet Members	Individual Cabinet Members	<p>Can take decisions within their respective portfolio areas except for the following:-</p> <ol style="list-style-type: none"> 1. Key Decisions 2. Decisions which are outside the policy and budget framework (i.e., are a recommendation to Council for approval) 3. Decisions which cut across two or more portfolios 4. Proposals for new or amended policies or strategies. <p>Individual members can ask for the decision to be referred to the Full Cabinet if they wish, for example it may be potentially controversial. Cabinet Members should consider the advice of the Monitoring Officer as to whether the matter should be considered by the full Cabinet rather than an individual member.</p>	See Executive Procedure Rules and individual decision making procedure